

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
May 4, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, May 4, 2021. Present: Councilmembers Cathey, Gamroth, Johnson, Knell, Lutz, Pacheco, Pollock and Mayor Freel. Absent: Councilmember Engebretsen.

Moved by Councilmember Johnson, seconded by Vice Mayor Pacheco, to, by minute action, excuse the absence of Councilmember Engebretsen. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Freel led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Pollock, seconded by Councilmember Johnson, to, by minute action, approve the minutes of the April 20, 2021, regular Council meeting, as published in the Casper-Star Tribune on April 29, 2021. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Knell, seconded by Councilmember Pollock, to, by minute action, approve the minutes of the April 20, 2021, executive session. Motion passed.

5. BILLS & CLAIMS

Moved by Councilmember Lutz, seconded by Councilmember Pollock, to, by minute action, approve payment of the May 4, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 05/04/21		
307Cls	Services	769.87
71Cst	Services	1,121.14
Awallace	Services	200.00
AMBI	Services	421.04
ActPkg	Goods	1,920.48
Adecco	Services	1,629.60
Airgas	Services	1,212.53
AllncCnslt	Services	1,066.08
AllncElec	Services	30,269.25
AllntIns	Services	100.00
Alsco	Services	796.33
AmriTec	Services	10,620.20
Amrigs	Goods	1,167.71
ApxShtMet	Services	2,085.00
AtlasOff	Goods	4,787.93
AceHrdw	Goods	156.80

BCrtveDsgn	Services	200.00
BrgnEllngsn	Goods	7,208.72
BlkHillsEnergy	Utilities	44,734.83
BlkmnPrpn	Goods	957.40
Bloedorn	Goods	25.52
BobcatofCspr	Goods	814.82
BrntgPcfc	Goods	20,358.80
Carus	Goods	14,364.00
Csprbldg	Services	14,643.00
CsprTire	Services	225.00
Cntrylink	Services	85.28
CH2MHill	Services	11,738.02
ChrtrComm	Services	69.55
CtyofCspr	Services	72,200.71
CMITeco	Goods	113,158.89
CommTec	Services	14,508.78
Comtrnx	Services	119.76
Cnvrgn	Services	493.64
Core&Main	Services	2,665.60
CvlEng	Services	562.50
DckrAuto	Goods	1,575.42
Dell	Goods	272.28
DmndVglPts	Goods	26.99
DnnsSup	Goods	11.91
DPCInd	Goods	7,133.18
Eldean	Services	4,298.85
FHiday	Goods	605.85
EnrgyLabs	Services	5,017.00
ExpSrv	Services	202.56
Galls	Goods	2,099.08
GeosyntcCnslt	Services	7,218.13
GlblSpec	Services	82,909.91
GldrAssoc	Services	17,110.75
Gnnrs	Goods	798.00
HDREng	Services	4,295.00
Hrcles	Goods	731.08
HillHse	Services	286.17
HiTekComm	Services	225.00
HLP	Services	2,880.00
Homax	Goods	64,491.09
HonnEq	Services	3,729.51
HseRbr	Goods	14.67
HP	Goods	34,061.16
InbrgMllr	Services	713.50
Jhalferty	Services	200.00

Jthompson	Reimb	300.00
KHazelton	Reimb	100.00
KLevesque	Goods	102.80
KnfRvr	Services	5,274.15
Kubwtr	Goods	5,618.85
KVDvsCncl	Services	500.00
LmbrRfng	Services	1,000.00
LisasSpicSpan	Services	2,230.00
LbrctnEng	Services	6,518.10
MBratvold	Reimb	36.74
MchlsFnc	Goods	282.59
MnsnJntrl	Services	6,988.30
MooreAssoc	Services	18,213.70
MtnWstPhne	Services	500.00
Nleck	Services	200.00
NtvEng	Services	8,364.61
NatlAllnce	Services	382.59
NCSSO	Services	98,626.56
NCDC	Services	120.00
Norco	Goods	122.48
NWCntrs	Goods	1,108.86
OneCall	Services	105.75
OvrhdDoor	Services	17,689.17
PcfcHide	Goods	149.74
PeakGeo	Services	1,500.00
Pipelgx	Services	2,500.00
PstlProsSW	Services	11,479.05
ProTkAuto	Reimb	4,628.02
RckyMtnAir	Goods	4,531.86
RckyMtnPwr	Utilities	166,106.97
RootrSwr	Services	436.05
SftyKln	Goods	940.00
SMahoney	Goods	135.69
ShrwnWllms	Goods	79.19
SftDr	Services	90.20
SRaphial	Reimb	39.84
SWI	Services	160.00
Tgollnick	Reimb	100.00
Thtchr	Goods	9,432.42
TopOffc	Goods	69.14
TrnsCnclg	Goods	125.00
TriStOil	Services	361.50
TriStTrk	Rental	1,375.00
Trihydro	Services	2,397.75
TylerTech	Services	4,860.00

Unfrms2Gear	Goods	128.83
Vrzn	Services	1,308.11
VRC	Services	157.50
WynColemn	Services	13,995.00
WWCEng	Services	3,542.00
WLCEng	Services	3,839.75
WYDot	Services	151.38
WYMchnry	Services	916.66
WYSteel	Services	1,300.00
WYStateAudtrs	Services	14,713.06
Xerox	Goods	38.96
Total		1,044,339.79

6. BRIGHT SPOT – YOUTH EMPOWERMENT COUNCIL

Youth Empowerment Council (YEC) members Brooke Harmon, Elora Umbach, and Hailey Hixson spoke about YEC programs and events. Vice Mayor Pacheco introduced the new YEC facilitator, Justine Martin, and spoke about funding issues for the program.

7. COMMUNICATIONS FROM PERSONS PRESENT

Dennis Steensland, 533 S. Washington, spoke in opposition to parking on the parkway and asked if the former Plains Furniture property is being developed. Councilmembers Lutz and Garmroth, as well as City Manager Napier provided an update on the development of the area in question.

8. ESTABLISH PUBLIC HEARING

Moved by Councilmember Cathey, seconded by Councilmember Gamroth, to, by minute action: establish May 18, 2021, as the public hearing date for the consideration of the Zone Change of proposed Lot 3, Methodist Church Addition MBA (Currently Described as a Portion of Lot 1, Methodist Church Addition) from R-1 (Residential Estate) to C-2 (General Business). Motion passed.

9.A.1 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the vacation and replat creating Harmony Hills Addition No. 3.

City Attorney Henley entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated April 21, 2021 and an affidavit of publication, as published in the Casper-Star Tribune, dated April 22, 2021. City Manager Napier provided a brief report.

Speaking in support was Bill Fehringer, Civil Engineering Professionals, Inc. (CEPI).

There being no others to speak for or against the issues involving Harmony Hills Addition No. 3, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 12-21  
AN ORDINANCE APPROVING THE VACATION AND  
REPLAT CREATING HARMONY HILLS ADDITION NO. 3  
AND APPROVING THE SUBDIVISION RATIFICATION  
AGREEMENT.

Councilmember Pollock presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Knell. Mayor Freel abstained. Motion passed.

9.A.2 PUBLIC HEARING - ORDINANCE

Mayor Freel opened the public hearing for the consideration of the vacation and replat creating the Kensington Heights Addition No. 3.

City Attorney Henley entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated April 21, 2021 and an affidavit of publication, as published in the Casper-Star Tribune, dated April 22, 2021. City Manager Napier provided a brief report.

Speaking in support was Bill Fehringer, CEPI.

There being no others to speak for or against the issues involving the Kensington Heights Addition No. 3, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 13-21  
AN ORDINANCE APPROVING THE VACATION AND  
REPLAT CREATING THE KENSINGTON HEIGHTS  
ADDITION NO. 3 SUBDIVISION.

Councilmember Gamroth presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Lutz. Mayor Freel abstained. Motion passed.

9.B PUBLIC HEARING - MINUTE ACTION

Mayor Freel opened the public hearing for the consideration of the issuance of Restaurant Liquor License No. 40 to Yang and Zhang, Inc., d/b/a Lime Leaf Asian Bistro.

City Attorney Henley entered five (5) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated April 21, 2021; an affidavit of publication, as published in the Casper-Star Tribune, dated April 27, 2021; an affidavit of website publication, as published on the City of Casper website, dated April 22, 2021; an affidavit of notice of conspicuous posting, as posted at 845 E. 2<sup>nd</sup> dated April 22, 2021; and the liquor license application filed April 2, 2021. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Restaurant Liquor License No. 40, the public hearing was closed.

Moved by Councilmember Johnson, seconded by Councilmember Gamroth, to, by minute action, authorize the issuance of Restaurant Liquor License No. 40. Councilmember Pollock abstained. Motion passed.

10. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 11-21  
AN ORDINANCE AMENDING VARIOUS SECTIONS OF  
CHAPTER 10.36 – PARKING, OF THE CASPER MUNICIPAL  
CODE.

Councilmember Gamroth presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Johnson.

No citizens addressed Council.

Moved by Vice Mayor Pacheco to amend Section 10.36.010 Delegation of Authority by adding Resolution No. 21-56, and correcting a typographical error on line six. Seconded by Councilmember Johnson. Motion to amend passed.

Moved by Vice Mayor Pacheco to amend Section 10.36.020 Subsection A.8, substituting the reference of “city engineer” with “public services director”. Seconded by Councilmember Johnson. Motion to amend passed.

Councilmember Knell spoke on the subject.

Council voted on the ordinance, on second reading, as amended. Motion passed.

11. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-57  
A RESOLUTION AUTHORIZING A CONTRACT FOR  
PROFESSIONAL SERVICES WITH GOLDER ASSOCIATES,  
INC. FOR THE CASPER REGIONAL LANDFILL CELL 1  
CLOSURE AND CELL 5 BUILD, PROJECT NO. 21-012.

RESOLUTION NO. 21-58  
A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
TRETTO CONSTRUCTION, LLC, FOR THE COATES ROAD  
LOCAL ASSESSMENT DISTRICT NO. 158, PROJECT NO. 20-  
037.

RESOLUTION NO. 21-59  
A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
CROWN CONSTRUCTION, LLC, FOR THE DAVID STREET  
ALLEY SEWER REPLACEMENT, PROJECT NO. 20-020.

RESOLUTION NO. 21-60

A RESOLUTION AUTHORIZING AN AGREEMENT WITH JTL GROUP INC., DBA KNIFE RIVER, FOR THE MORAD PARK TO WALMART TRAIL, PROJECT NO. 18-050.

RESOLUTION NO. 21-61

A RESOLUTION AUTHORIZING THE GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND THE CITY OF CASPER.

RESOLUTION NO. 21-62

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CITY OF CASPER AND TOOLE DESIGN FOR THE CASPER AREA BICYCLE AND PEDESTRIAN PLAN UPDATE.

RESOLUTION NO. 21-63

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CASPER AREA METROPOLITAN PLANNING ORGANIZATION AND WWC ENGINEERING FOR THE ROBERTSON ROAD TO MILLS TRAIL EXTENSION PLAN IN AN AMOUNT OF \$65,000.

RESOLUTION NO. 21-64

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CITY OF CASPER AND WESTERN RESEARCH AND DEVELOPMENT, LTD., FOR THE EVANSVILLE TRAIL LINKAGE STUDY.

RESOLUTION NO. 21-65

A RESOLUTION DOCUMENT THE CITY OF CASPER'S IMPLEMENTATION OF THE PROVISIONS OF SECTION 414(H)(2) OF THE INTERNAL REVENUE CODE, REGARDING EMPLOYER PICK-UP OF EMPLOYEE RETIREMENT CONTRIBUTIONS TO THE WYOMING RETIREMENT SYSTEM.

RESOLUTION NO. 21-66

A RESOLUTION DOCUMENT THE CITY OF CASPER'S IMPLEMENTATION OF THE PROVISIONS OF SECTION 414(h)(2) OF THE INTERNAL REVENUE CODE, REGARDING EMPLOYER PICK-UP OF EMPLOYEE RETIREMENT CONTRIBUTIONS TO THE WYOMING RETIREMENT SYSTEM.

Councilmember Johnson presented the foregoing ten (10) resolutions for adoption. Seconded by Councilmember Pollock. Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings they attended and upcoming events.

13. ADJOURN INTO EXECUTIVE SESSION

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, May 11, 2021, in the Council Meeting Room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, May 18, 2021, in the Council Chambers. Council will also hold budget work sessions on May 17, 2021 and May 19, 2021 at 4:30 p.m. in the Council Meeting Room.

At 6:48 p.m., it was moved Councilmember Knell, seconded by Councilmember Gamroth, to adjourn into executive session to discuss land, litigation and personnel. Motion passed. Council moved into the Council meeting room.

At 8:49 p.m., it was moved by Councilmember Knell, seconded by Councilmember Cathey, to adjourn the executive session. Motion passed. Council returned to the Council Chambers.

14. ADJOURNMENT

At 8:49 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Lutz, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor